

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING
October 12, 2020
VIA Zoom
5:30 P.M.
Minutes**

- I. **The Chairman**, Rebecca Bear, called the Finance Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.

- II. **Board Committee Members Present:** George Andrews, Rebecca Bear, Larry Dymond and Rich Schlameuss.

Board Non-Committee Member Present: Sharone Glasco

- III. **School Personnel Present:** Brian Baddick, Tom McIntyre, William Riker, Patricia Rosado, and William Vitulli.

- IV. **Community Members Present:** None

- V. **APPROVAL OF AGENDA AND MINUTES**

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to approve the agenda for October 12, 2020 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Richard Schlameuss.

Motion was made by Richard Schlameuss to move items c. GSuite Enterprise and g. Educational Software to its own section as Recommendations by the Education Programs & Resources Committee. Motion was seconded by George Andrews.

Original motion as amended was carried unanimously, 4-0.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Richard Schlameuss to approve the minutes of the September 15, 2020 meeting. Motion was seconded by George Andrews and carried unanimously, 4-0.

VI. ITEMS FOR DISCUSSION:

- a. **Printing of Act 1 Applications – BerkOne \$0.32 per application**
Mr. Tom McIntyre said the procedure for printing Act 1 applications for homestead and farmstead has to be done on an annual basis according to Act 1 of 2006. BerkOne has been providing this service for many years. They are the only ones that submit a quote. The district has always picked Option B. This year’s increase is .0186 from last year’s rate. This is the first increase in three years; therefore, the district would incur approximately \$64.00 more than what it cost last year. Mr. Andrews asked if this company is part of Berkheimer. Mr. McIntyre said it is one of Berkheimer’s subsidiaries. Mr. Andrews said

they deal with the taxes, so it makes sense to choose them. Mr. McIntyre said the reason they do provide the service inexpensively is because they have the majority of the information in their records from other services such as Act 32 - Earned Income information from the State. Mr. Andrews said since everyone has to fill out the form for their personal income taxes, BerkOne has that information readily available to them.

b. Budget Timeline

Mr. Tom McIntyre said it is time to plan for next year's budget. He provided a document, which included the Timeline for Events Related to the 2021-2022 Budget Process. He mentioned that he highlighted in yellow all of the important dates. On September 1st, the Department of Education provided the district with the standard index, which is 3% as it has been for a couple of years. Last week, the district received their adjusted index, which is 4.2%. If the district chooses, they can raise the taxes to 4.2% without exceptions. Mr. Schlameuss said he believes this percentage seems higher than last year. Mr. McIntyre said he believes that that percentage was 3.8% last year. When he reviewed the other districts' information, their percentage also went up like the ESASD's did. Mrs. Bear asked if the government is planning to give the district less funds; therefore, giving the districts an opportunity to raise more taxes. Mr. McIntyre said the government looks at different factors; such as household income, taxing property in the area, inflation, interest rate, etc. in order to come up with the district's index number. Mr. McIntyre said in one hundred and eleven days, which is January 28, 2021, prior to the Primary Election, is the deadline for the Board to decide if they would like to propose a version of a preliminary budget, which the public may inspect or if they would like to adopt a resolution indicating that they will not raise the rate of any tax by more than its index (4.2%). If the Board approves a resolution, then the next step occurs in May. If the Board would like to raise taxes above the index, then a preliminary budget needs to be approved, uploaded to the State and posted for public review. Mrs. Bear asked if the district foresees the budget expenses increasing. Mr. McIntyre said he believes there is a chance that the budget will increase. Mrs. Bear said that her concern is that many students are attending charter schools. She did some research within the district and knows of about 22 students that attend charter schools at about \$11,000 per student, which is approximately a \$242,000 expense for the district. Mr. Andrews said it may be more because the special education students' cost is higher. Mrs. Bear said she is speaking about regular students not special education students. Mr. McIntyre said the cost is approximately \$20,000 per Regular Ed student and \$35,000 for special education students but he does not have actual numbers yet. Dr. Riker said he believes the total cost would be for 200 students at an approximate cost of \$4 million dollars. Mr. McIntyre said if that is the case, then that is doubled than what we paid last year. Mrs. Bear said she believes that more people will go to cyber because new cyber schools are starting up due to the fact the many cyber charters are filled up. Mr. McIntyre said he is thinking positive and hopes more students will come back to the brick and mortar schools next year; otherwise, there will be a lot of money that the district will need to come up by either raising taxes, cutting programs or reducing staff or by choosing all three. Mrs. Bear said her major concern is the cyber charter school expenses. Mr. McIntyre said that she is correct and we do not have any idea of that cost at this time. Mr. Andrews said we do not know how many students are special education, which will cost more for them to attend cyber charter schools. Dr. Riker said the district was able to keep about 2,600 students in ESACA, which is a savings to the district. Mr. Schlameuss said ESACA students cost less than brick and mortar; therefore, there is offset in savings from brick and mortar to our own cyber charter compared to outside charter because there will be some credit coming back to the district. Mr. Andrews said if we keep the same amount of teachers, it is not that much of a savings. Mr. McIntyre said if students

are moving from brick and mortar to our own cyber school and there is no reduction in staff, there is no savings other than the student going to an outside cyber school. The only savings is if they do not go to an outside cyber charter school. If we did not have a prepared and trusted cyber school, we would have lost 2,600 students. Mrs. Bear said ESACA was up and running, where other districts were not. Mr. McIntyre said there will need to be a lot of discussions of how the Board would like the district to proceed. He said his suggestion is to prepare a preliminary budget just in case they would like to raise taxes above the index. Mr. Andrews asked if the district knows how many people are moving into the district. Mr. McIntyre said he is working this week with child accounting to go over this year's numbers. He tried to use past history compared to this year's numbers but it does not match. Mrs. Bear said she hopes that our current situation is not like it was 2006 when there was an influx of people. Mr. McIntyre said he does not believe it may be the same as it was in 2006. Mrs. Bear suggested that the Property/Facilities Committee forward a list of projects for the budget. Mr. McIntyre said he has the five-year plan, which will come out of the capital projects budget. The smaller projects will come out of the General Budget; therefore, will need that information. Mr. McIntyre said he will need a skeleton of revenues and expenses in order to make a decision at the December 21st Regular School Board meeting. Moving forward, numbers can be inputted and discussion can be held regarding cuts, increase in revenues, etc. Mr. Andrews said a special meeting will need to take place. Mrs. Bear said next month they can review all of the programs and subscriptions that the district has in order to see what is not being used to determine some savings to the district. Dr. Riker said he would hope that this is not the case. Mrs. Bear said there are paper subscriptions that they may not need to be renewed. Mr. Andrews said they won't know until they look at all of the information. Mr. McIntyre said on January 28, 2021, is the deadline to have the Preliminary Budget available for public inspection. The Board will then need to adopt the Preliminary Budget at the February 22, 2021, Regular School Board meeting. At the May 17, 2021, Regular School Board meeting, the Board will need to adopt a Proposed Final Budget, which he will enter into the State's system. The Final Budget will need to be adopted before June 30th; therefore, will need to adopt the final budget at the June Regular School Board meeting, because the Proposed Final Budget needs to be available for public inspection for 30 days.

c. Cintas agreement \$964.22/week

Mr. Tom McIntyre said the Cintas Agreement's, that are on the agenda total approximately \$964.22 per week. Cintas provides uniforms, facilities services such as laundered uniform for certain classifications. The contract was about to expire and the district was going to look at other companies because they are paying \$1,055.94 per week. Instead they signed an agreement with Omnia (formally US Commodities), which is a partnership that the district belongs to. The district was able to get a better savings at \$964/22 per week or \$50,139.44 annually. Omnia has better pricing to maintain and launder all of the uniforms. In addition, Omnia waives the \$1.25 cost per employee to place the company logo on their uniform. Also one complaint that was brought to their attention was the charge they incurred on the wear and tear for each item. With Omnia, there is an assurance that there will be no cost to the district. The contract price is for the next five years with an option to extend the contract for two more years. Mr. McIntyre said he believes this agreement is better for the district because it would save the district approximately \$26,800 a year. It will also save the district time, energy and costs from having to go out for bids.

d. Current Projects within the District

Mr. Tom McIntyre said that he provided the Board members the current projects in the district. The highlighted areas indicate the invoices the district just received. The H.S. North/Lehman Intermediate roof project is wrapping up and so is the J. T. Lambert Intermediate flooring project. There have been only two revisions since the last Finance Committee meeting. Mrs. Bear asked if the Lehman floor is completed. Mr. McIntyre said it is. Mr. Andrews said the North Gym Floor Project should be about done. Mrs. Bear said the gym floor has been completed and it is very nice. Mr. McIntyre said that some punch items need to be completed. Mr. Andrews said people are envious of the North gym floor. Mrs. Bear said some new coaches that have worked in other schools said it is better than some college gyms they have played in.

e. Bus sanitation system – Rohrer Bus Service - \$348,180.00

Mr. Tom McIntyre said Mr. Forsyth nor Mr. Rohrer are here to speak about this item today. Mrs. Bear asked if this item was sent out to bid or was this company just picked because this is a large item. Mr. McIntyre said that on Form 611, it states that Rohrer is the only company that makes this product. The total amount would be \$145,380.00 without labor and \$348,180.00 with labor. Mr. Andrews said it is a very interesting system because it is all automated but it is very expensive. He asked what is the district currently paying for cleaning. Mr. McIntyre said right now the bus drivers are cleaning the buses when they are done and on Wednesdays they do a more in-depth cleaning since not many students come to school on that day. Mrs. Bear asked is this product will take time away from the drivers since they will not be performing this duty or will they get paid for doing nothing. Mr. Andrews said \$348,180.00 is a lot of money that was not budgeted. This system is great. When you turn it on and it does the cleaning all by itself. Mrs. Bear asked if we are planning to buy one system for North and one for South. Mr. McIntyre said this product will be on all buses. Mr. Andrews said it operates remotely and that is why the installation costs a lot. Mrs. Bear some buses will be returned and new ones will be purchased. Will this system be able to be placed on the new buses? Dr. Riker said this is a great question as this was his question, too. This purchase is equal to the purchase of the metal detectors that sit somewhere not being used. He recommends tabling this item since we have questions, unless the committee would like to approve it. Mrs. Bear asked if Dawn Rohrer is related to the Rohrer Bus Company. Dr. Riker said she is not. Mr. Schlameuss said that the Monroe County Transit Authority purchased a contamination system and paid about \$19,000.00 for each unit but they are portable. Mrs. Bear said the one that they are speaking about today is not portable. Mr. Schlameuss said the one that MCTA bought is portable and they bought two of them. You will also need to buy the product for it. His company runs it once a week in every bus. Smaller vehicles use less product and takes less time. There are other ways to do this than installing it in every bus. Who will be monitoring this system and for how long? How much fluid will be needed? The amount that was provided to the Board is just for the units. The solution is another cost. The solution his company bought cost about \$22,000. Mr. Dymond said his thoughts are that if the district has been having success with the foggers, why purchase this product. He said he has not heard any bus driver say that there is any hardship on how they have been cleaning. How much did the foggers cost? Mr. McIntyre said they cost approximately, \$2,000 each. They are beings used in the buildings and at the bus garages. Mrs. Bear asked if the foggers are working. Mr. McIntyre said he has not heard otherwise. Mr. Dymond said from what he understands, an additive goes into the fogger and it seems to be cost efficient. He believes we are fine using the foggers. Mr. McIntyre said he agrees. Mr. Schlameuss recommended tabling this item. Mrs. Bear said she agrees.

f. Provide Bank Statements of four accounts to the Board on a Monthly basis electronically – Mr. McIntyre said he would like to clarify that it was not just George Andrews who requested the statements but he was part of the meeting so he placed his name on the agenda. Mr. Andrews said that they spoke at the meeting what was needed to put an end to the situations that happened is to bank statements given to the Board members at all Board meetings. Mr. McIntyre said what is being requested from him is to provide, on a monthly basis, electronic copies of the district's four bank accounts. The issue is that the account numbers are on the statements; therefore, they would need to be redacted if they are placed in the Board book or as part of a brief. The hopes would be that the Board members not share with anyone the account numbers which may cause a security breach. Mr. Andrews said we agreed upon providing this information in a confidential brief. Mr. McIntyre said they would be more secure in a brief. Mr. Andrews said their intention was not to put this information out to the public. The statements would be given to the Board confidentially. Mr. Schlameuss asked what is the purpose for viewing these documents. What are you looking for? Mr. Dymond said he cannot for Mr. Wayne Rohner or anyone else but the ESSA statements says pages 1 to 4 that the Board does not receive. We are not looking for all pages of the bills, just the statements. Some issues are that the beginning and ending balances from month to month do not match. The account numbers can be redacted and copies can be made to place in a Board packet. This way would be sufficient. He asked if this is what Mr. Andrews is looking for? Mr. Andrews said that Mr. Rohner is trying to get all the information in order to add up all of the numbers. Mr. McIntyre said at the meeting that this would not be a problem but it may pose a security issue. Mr. Andrews asked what is the best way to do it since Mr. McIntyre said that time-wise is not an issue. Mr. McIntyre said it's another step for someone in the Business Office to redact and provide electronically. Mrs. Bear said if there are Board members that want the statements, they can make an appointment to go into the office and get logged in to see what they want as oppose to making copies. Mr. Andrews said this will take more time to do. Mrs. Bear said it does not take time for them to sit at a computer and review the information on the ESSA site. She said she does not need to see 40 pages of a bank statements. She said it is Mr. McIntyre's job to oversee this process. Mr. Andrew said if they want to go in person, they would need to make an appointment for each month. This would take time out of their schedule since Mr. Rohner works. This way would make it harder for the Business Office. Mrs. Bear said there is only three Board members who want to see the statements. Mr. Schlameuss said the three Board members that want to see the statements are not CPA or accountants nor do they have the training to look at this information. What are you looking for? There are credits and debits and they balance out. He said he is not sure what is not making sense. The district paid an auditing firm to look things over and the district also did a forensic audit and they did not uncover anything significant. Mr. Andrews said he is not sure what Mr. Rohner is looking for but he made Mr. McIntyre aware of what he is looking for. Mr. Rohner should have been here tonight. Mrs. Bear said she believes he wants it because the school law says the Board should be receiving it. Mr. Rohner should make an appointment to go to the Business Office. Mr. Andrews said if the Committee gives permission for Mr. Rohner to go to the Business Office, he can; otherwise, he cannot. This may cause more problems for him to go in person than receiving the redacted hard copies. He asked Mr. McIntyre for his thoughts. Mr. McIntyre said he has no problem providing this information but he is constantly being asked for more and more due to lack of trust. Mrs. Bear said we will need the majority of the Board to agree. Mr. Schlameuss asked Mr. McIntyre what was his understanding of what Mr. Rohner requested. Mr. McIntyre said Mr. Rohner asked for detailed bank statements for the four accounts in order to see all transactions. He said he is assuming that Mr. Rohner is not trusting where the money is going in and out of these accounts. He said

this is his understanding of what is being requested. He said he is fine with sharing the information but his concern is with sharing the account numbers. Dr. Riker said we are going to jeopardize the confidentiality of the district's account because three people do not trust what Mr. McIntyre is doing. Mr. Dymond said nobody would get to the account numbers because they should be redacted. He said that Mr. Rohner was reviewing the ending and beginning balances for each month and they worked out except for a couple of dollars. One time there was an eight-million-dollar discrepancy. This issue was never resolved. He believes that the quickest way for the district to satisfy Mr. Rohner's request is for the district to scan the statements and emailed them to anyone that wants them. If this is done for a couple of months, everyone will be satisfied and the issue can be resolved. Dr. Riker asked what would be the purpose for this request. Mr. Dymond said he does not know. Mrs. Bear asked was there an eight-million-dollar discrepancy. Mr. Dymond said he is not sure. Mrs. Bear said the district should give Mr. Rohner the documents in question. Mr. McIntyre said the June, July and August bank statements were provided to him and all Board members. Mrs. Bear said she would like to know what money is missing. Mr. Schlameuss said there was a transaction of 8.1 million dollars that went from the Capital Reserve Account into the General Account. The transaction was clearly visible. He said he went over the statements and didn't see anything missing. If Mr. Rohner, Mr. Andrews or Mr. Dymond get the information, what will it mean to them? Mr. Schlameuss said when this was first brought up, he went through all the documents and did not see anything out of line. Everything equaled out. Mr. Schlameuss created a spreadsheet and did not see anything out of line. He said Mr. Rohner should explain what was wrong. If there is a trust issue, that is why we have an auditor. Anyone can ask them questions. It is not the responsibility or the role of the Board to dive into the numbers but if you want to review them, then do so. This information is not something that belongs in a packet regularly. If you find something that is missing, then it can be requested. Can anyone explain why this information is being requested? Mr. Andrews said he does not fully understand it and thought the Mr. McIntyre had a handle on what Mr. Rohner is requesting. Mrs. Bear said but Mr. Rohner is only one of nine. Dr. Riker said Mr. Andrews is correct in bringing this request to the Committee since the Board motioned that the majority of a Committee needed to request it in order for the district to move forward with the request.

VII. RECOMMENDATIONS BY THE PROPERTY & FACILITIES COMMITTEE:

1. D'HUY ENGINEERING INVOICES
 - a. Invoice #51652 \$34,189.21- High School North Roof Replacement
 - b. Invoice #51653 \$3,934.82 - High School North Sanitary Liner Replacement
 - c. Invoice #51654 \$2,938.50 - J.T. Lambert/Resica Elementary Flooring Replacement
 - d. Invoice #51655 \$2,235.45 - Transportation Building Underground Storage Tank Removal
2. Application for Payment #10 Jottan, Inc. – HS North/Lehman Roof Replacement \$219,415.32
3. Application for Payment #5 Lehigh Valley Flooring – JT Lambert Flooring replacement \$22,662.50
4. Kleinfelder – HS North Parking Lot core samples – Invoice #001289939 - \$3,950.00
5. Guyette – Quote for North Campus Sewer Plant Camera Project - \$3,980.00
6. Award Bid of the underground storage tank removal at JT Lambert to Environmental Restoration Inc. in the amount of \$111,510.00

Mrs. Bear asked what is Kleinfelder taking core samples of. Mr. Andrews said they are taking samples of the underground drainage system.

VIII. RECOMMENDATIONS BY THE EDUCATION PROGRAMS & RESOURCES COMMITTEE:

1. GSuite Enterprise – GovConnection \$17,693.65

Dr. Vitulli said Mr. Borosh introduced the GovConnection program to the Education Programs & Resources Committee. Google has given us free access to many tools for many years, but now they are charging us for certain things. He is said it is his understanding that the GSuite price is 50% of what it will be at the end of next month. This program will enhance securities. Mr. McIntyre said this program is for enhancement of the google platform. Google is adding more features to their system online and now they are looking to have two different software. Upgrades will go through the enterprise program. A lot of the new features using GSuite is what the teachers need to continue our online offering. That is why the district is looking to purchase this program to keep the resources for the teachers. We are fully invested and have it already in place in our district. The one-year-contract will be paid through the ESSR's Grant. The second year and thereafter, the program's expense will be embedded in Mr. Borosh's budget. Mr. Andrews asked if the first year's expense is \$17,693.65. Mr. McIntyre said it is. Mr. Andrews asked if the district does not want to renew it, they would not have to. Mr. McIntyre said that is correct. Mr. McIntyre said that Mr. Borosh went out for an RFP and received four different vendors because Goggle does not provide this program. Mr. Andrews said from what he understands, this program can be used in the entire district to be able to track attendance, too. Mr. McIntyre said, the program has additional tools that can be helpful to the professional staff. Mr. Andrews said he does not see an issue with purchasing GSuite Enterprise. He said he is sure that there will be some overlapping of certain programs but they are also unique in their own way. Dr. Vitulli said some programs may appear to be overlapping because they perform similar functions but they are not exactly the same. Mrs. Bear asked if GSuite allows what Mote does. Why can't teachers make verbal notes with it? Dr. Vitulli said Mote is a Google extension so it does not allow this function. Mr. Andrews said GSuite Enterprise gives us not only functions for the teacher but also for administration to see who is signing in or not. Mr. Dymond said this expense baffles him because he sees bills every month for software that we do not seem to track or he does not know what they do. The district keeps adding more expense to this area. We need to sit down as a group to determine what we need for students and to make it cost efficient. It seems that these programs keep getting renewed and it is endless. Mr. Andrews said that is why we are getting a list of all products to see what is used and what is not used. Mrs. Bear said the committee needs to take a deep dive into all programs/products. Mr. Dymond said we need to see if everything that the district has is necessary. We are spending buckets of money in this area. How much can students really absorb? We probably have so much stuff out there between the books, software and internet that we don't need. Mrs. Bear said this will be looked at next month. Dr. Riker asked Mr. Dymond if he has information that suggests that the district does not have a handle on it. Mr. Dymond said he does not have a handle on it and some Board members do not either. Dr. Riker said the effort to get the information is valid. Mrs. Bear said the Board would like to see what is needed and what is working best. They also will determine if some software/subscriptions can be eliminated because some of the programs may be overlapping. Mr. Andrews said Mr. McIntyre was speaking about possibly asking for exemptions in order to raise taxes; therefore, we are getting to the point that we need to watch our money. Mrs. Bear said they will be

negotiating teachers' contract soon, too. Dr. Vitulli said one of these quotes was for a three-year contract but the district chose not to accept it. He said he would like to examine the product first. There are not a lot of software apps in the district but understands why they are requesting a list. Mrs. Bear said they would also like a list of all paper subscriptions. There are all types of subscriptions out there through paper or technology. She knows this because when she was part of the PTO at Resica Elementary, sometime they would purchase paper subscriptions for some teachers because it was not in the district's budget but other subscriptions are part of the district's budget.

2. Educational Software – Bill Vitulli
 - i. Edpuzzle - \$12,540.00
 - ii. Screencastify - \$7,500.00
 - iii. Mote for Schools - \$11,700.00
 - iv. Nearpod - \$31,297.50

Dr. Bill Vitulli said that the four apps mentioned above were forwarded to the Finance Committee by the Education Programs & Resources Committee. The software is to help teachers provide their lessons, given the current environment, that are being used online. They came up with these four that are commonly used by teachers throughout the district on their own. Edpuzzle is video enhancement tool that allows teachers to install questions and answers in a video that they make or borrow. Screencastify is a video tool that is quick and easy to use. Teachers can learn to use without any training, to provide students with a video of their particular lesson. This software used to be free but now there is a charge. Mote for Schools allows you to leave comments on any Google platform. Teachers can go in and review documents that students submit and can provide verbal comments. Nearpod is a very popular application. It allows for interactive lessons. It is an amazing since teachers can use it for both live, student-paced lessons and Google classroom. Assessments can be built into it. It has a library of thousands of existing lessons that teachers can use for our students. All tools are individual and do not have similar offerings. The software will help our teachers especially this year. They are all for a year and can be reviewed to see if we want to continue to use them. They will be paid through the ESSR's Grant.

IX. PUBLIC PARTICIPATION – LIMITED TO ITEMS OF DISCUSSION

Ms. Sharone Glasco said she believes her comments were addressed tonight. She reiterated that when one or two Board members are requesting something as long as the majority of the committee agrees, the Committee Chair can make the request.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

1.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the following recommendations by the Property/Facilities Committee. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

1. D'HUY ENGINEERING INVOICES
 - a. Invoice #51652 \$34,189.21- High School North Roof Replacement
 - b. Invoice #51653 \$3,934.82 - High School North Sanitary Liner Replacement

- c. Invoice #51654 \$2,938.50 - J.T. Lambert/Resica Elementary Flooring Replacement
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- 4. Kleinfelder – HS North Parking Lot core samples – Invoice #001289939 - \$3,950.00
- 5. Guyette – Quote for North Campus Sewer Plant Camera Project - \$3,980.00
- 6. Award Bid of the underground storage tank removal at JT Lambert to Environmental Restoration Inc. in the amount of \$111,510.00

2.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval option B of the proposal from BerkOne for the printing and mailing of the annual Homestead/Farmstead applications as required by Act 1 of 2006 in the amount of \$.32 per application. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

3.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Larry Dymond to recommend that the Board consider for approval the proposal from Cintas in the annual amount of \$50,139.44 for the rental and laundering of uniforms and facility supplies. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

4.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to table the quote from Rohrer Bus Service for a bus sanitation system. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

5.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the following recommendations by the Education Programs & Resources Committee. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

- a. GSuite Enterprise – GovConnection \$17,693.65
- b. Educational Software
 - i. Edpuzzle - \$12,540.00
 - ii. Screencastify - \$7,500.00
 - iii. Mote for Schools - \$11,700.00
 - iv. Nearpod - \$31,297.50

6.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Chief Financial Officer provide bank statements of four accounts to the Board on a Monthly basis – electronically. Motion was seconded by Larry Dymond. A roll call vote was taken and failed 2-2. George Andrews and Larry Dymond voted yes. Rebecca Bear and Richard Schlameuss voted no.

XI. **NEXT MEETING** – November 9, 2020 at 5:30 pm – In-person and via Zoom

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Larry Dymond to adjourn. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

XII. **ADJOURNMENT: 6:49 p.m.**

Respectfully submitted,

Patricia L. Rosado
Board Secretary