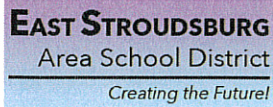


V. Items for Discussion

- a. Printing of Act 1 Applications – Berkone \$0.32 Per Application



Thomas McIntyre <thomas-mcintyre@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>

To: thomas-mcintyre@esasd.net

Thu, Oct 8, 2020 at 3:38 PM

Thanks for filling out [Form 611](#)

Here's what we got from you:

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

Your email address (thomas-mcintyre@esasd.net) was recorded when you submitted this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Tom McIntyre

Department *

Business Office

Building *

Administration Building

What service or item are you requesting? *

Printing of the Homestead/Farmstead Applications

Why are you requesting the service or item? *

This is a Commonwealth mandate Act 1

Suggested Replacement: *

Berkone at \$0.32 per application

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

This cost will be less than \$3,000 received only one quote from prior vendor

What is the total cost of the purchase? *

\$0.32 per application

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

n/a

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-2330-330000-00-000-005-000-0000

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

This vendor has had the contract for several years. No other vendor has provided us with a quote the last 2 years. This is an increase of \$0.0186 increase from last year. A total of approximately \$64.00. This is the first increase in three years.

Any additional information you would like to provide.

Create your own Google Form

We have prepared a quote for you



Print Services

Quote # 002334 Version 2

PREPARED FOR

Monroe County School Districts – Homestead/Farmstead Application
Mailing

Service Agreement

Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format.

Terms

- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according to the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).
- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
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- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.
- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.
- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

Printing Services

Description	Price	Qty	Ext. Price
Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information), #9 single window return envelope and #10 double window outside envelope	\$0.3700	TBD	\$0.00
Printing, mailing, forms and envelopes: includes generic letter, pre-populated data on application (including SD name and property owner information) and #10 double window outside envelope	\$0.3200	TBD	\$0.00
Yellow 1/3 Page Insert	\$0.027	TBD	\$0.00
Additional Programming: Per Hour	\$128.125	TBD	\$0.00

Comments

- Pricing may be subject to an annual cost of living increase.
- All PO Box, Postage, and Shipping Costs will be a direct pass through Sales Tax will be applied where applicable.
- This estimate reflects current understanding of requirements and uses the previous year's volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted. Total extended costs are based on actual volume processed. Programming fees will apply if the county file layout is different from previous year.
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. By keeping the form standard for all, we are able to maintain our low cost pricing. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- The data file submitted must meet the expected requirements listed on the quote. Any files that must be reprocessed due to a problem with the file will be charged for additional programming.

Print Services

Prepared by:

BerkOne

Tom Tripodi

610.588.0965

ttripodi@berkone.com

Prepared for:

Monroe County School Districts

Quote Information:

Quote #: 002334

Version: 2

Delivery Date: 9/10/2020

Expiration Date: 12/10/2020

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Monroe County School Districts – Homestead/Farmstead Application Mailing

Signature: _____

Name: _____

Title: _____

Date: _____

PO Number _____

We have prepared a quote for you



Print Services

Quote # 002334 Version 2

PREPARED FOR

Pike County School Districts – Homestead/Farmstead Application Mailing

Service Agreement

Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
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- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.

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- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.
- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.
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Comments

- Pricing may be subject to an annual cost of living increase.
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Print Services

Prepared by:

BerkOne

Tom Tripodi

610.588.0965

ttripodi@berkone.com

Prepared for:

Pike County School Districts

Quote Information:

Quote #: 002334

Version: 2

Delivery Date: 9/10/2020

Expiration Date: 12/10/2020

This is not an invoice. An invoice will follow with terms of Net 30. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Pike County School Districts – Homestead/Farmstead Application Mailing

Signature: _____

Name: _____

Title: _____

Date: _____

PO Number _____

V. Items for Discussion

b. Budget Timeline

Timeline for Events Related to 2021-2022 Budget Process

Special Session Act 1 of 2006

Dates in Timeline Apply to All School Districts except Philadelphia City SD, Pittsburgh SD, and Scranton SD

Date	Description	Section
September 1, 2020 <i>(annual deadline)</i> 3.0%	Department of Education publishes the 2021-2022 base index in the Pennsylvania Bulletin.	Section 333(I)
September 30, 2020 <i>(annual deadline)</i> 4.2%	Department of Education notifies school districts of their 2021-2022 adjusted index.	Section 313(2)
December 15, 2020 <i>(annual deadline)</i>	School districts with residents paying tax on compensation imposed by Philadelphia under the authority of the Sterling Act certify to the Department of Education the total amount of 2019 tax credits provided based on the tax rate of the school district. (Applies only to school districts that had an earned income and net profits tax in the 2019 calendar year.)	Sections 503(b)(2); 324(2)
December 29, 2020 <i>(30 days prior to preliminary budget public inspection deadline)</i>	Department of Education deadline to notify school districts of school year of AFR data to be used when calculating referendum exception in Section 333(f)(2)(v).	Section 333(j)(4)
December 31, 2020 <i>(60 days prior to March 1 application deadline)</i>	School Districts send notification, by first class mail, to owners of each parcel of residential property – which can be limited to owners who are not currently approved or whose approval is due to expire – stating that the owner must submit a completed application to county assessor to qualify for homestead exclusion. Mailing must include application, instructions and deadline to apply.	Section 341(b)
January 28, 2021 <i>(110 days prior to primary election)</i> January 19, 2021	School district deadline to make 2021-2022 proposed version of preliminary budget available for public inspection or adopt resolution pursuant to Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index.	Section 311(c); 311(d)(1)
February 2, 2021 <i>(5 days after resolution adoption)</i>	School district deadline to submit a copy of resolution adopted pursuant to 311(d)(1) and proposed tax rate increases to Department of Education in the Consolidated Financial Reporting System (CFRS) application.	Section 311(d)(2)
February 7, 2021 <i>(10 days prior to preliminary budget adoption deadline)</i>	School district deadline to give public notice of the intent to adopt the 2021-2022 preliminary budget unless resolution was adopted under Section 311(d)(1) indicating that it will not raise the rate of any tax by more than its index.	Section 311(c)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2021-2022 Budget Process

Date	Description	Section
February 12, 2021 (10 days after receipt of resolution)	Department of Education deadline to notify school districts that adopted a resolution pursuant to Section 311(d)(1) whether the 2021-2022 proposed tax rates are equal to or less than their Index.	Section 311(d)(4)
February 17, 2021 (90 days prior to primary election)	School district deadline to adopt the 2021-2022 preliminary budget unless resolution adopted under Section 311(d)(1). February 16, 2021	Section 311(a)
February 22, 2021 (85 days prior to primary election)	School district deadline to submit 2021-2022 preliminary budget containing proposed tax rate increases to Department of Education in the CFRS application.	Section 333(e)
February 25, 2021 (1 week prior to filing of request for referendum exception)	School district deadline to publish notice in newspaper of intent to request approval from Department of Education for a referendum exception.	Section 333(j)(2)
March 4, 2021 (75 days prior to primary election)	Department of Education deadline to notify school districts that submitted the 2021-2022 preliminary budget whether the proposed tax rates are equal to or less than their Index.	Section 333(e)
No later than March 1, 2021 (annual deadline)	Deadline for homeowners to file a homestead application (and, if applicable, a farmstead application) with county assessor indicating property is owner-occupied. Resubmission of application required no more than one time every three years. No application fee for filing. (See December 31, 2020.)	Section 341(c), (e), (i)
March 4, 2021 (75 days prior to primary election)	School district deadline to seek approval from Department of Education for referendum exceptions requiring their approval.	Sections 333(j)
March 19, 2021 (60 days prior to primary election)	School district deadline to submit referendum question seeking voter approval of tax rate increase in excess of index to the county board of elections (for each county in which the school district is located), unless request for referendum exception has been submitted to Department of Education. If the school district's proposed tax rate increase would exceed their Index even if all of its referendum exception requests were approved, and if it intends to submit a referendum question for that part of the tax rate increase, it must do so by this date.	Section 333(c)(3)
March 24, 2021 (55 days prior to primary election)	Deadline for Department of Education to issue ruling on school district's petition for referendum exception.	Sections 333(j)(5)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2021-2022 Budget Process

Date	Description	Section
March 29, 2021 (50 days prior to primary election)	School district deadline, if the Department of Education denies all or a part of the school district's request for referendum exception, to submit to the county board of elections referendum question seeking voter approval of tax rate increase in excess of index for the portion of the referendum exception request denied.	Sections 333(j)(5)
April 15, 2021 (annual deadline)	Secretary of the Budget certifies the total amount of revenue in the Property Tax Relief Fund and the Property Tax Relief Reserve Fund and the total amount available for distribution in 2021-2022.	Section 503(a)(1), (e)
April 20, 2021 (annual deadline)	Secretary of the Budget notifies Department of Education whether it is authorized to provide school districts with property tax allocations under Section 505.	Section 503(d)
May 1, 2021 (annual deadline)	Department of Education notifies school districts of the amount of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2021, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2021-2022.	Section 505(a)(4)
May 1, 2021 (annual deadline)	Assessor provides each school district with a certified report with information on homestead and farmstead properties, as provided in 53 Pa CS §8584(i).	Section 341(g)(3)
Prior to May 18, 2021	General Primary election. County election officials, in conjunction with board of school directors, shall draft a non-legal interpretive statement to accompany referendum question that references items of expenditure for which tax rate increases are being sought. (See March 19 or March 29, 2021)	Section 333(c)(4)
No later than May 31, 2021 (optional action)	Deadline for school district board of directors electing to adopt resolution rejecting 2021-2022 property tax allocation. This action can only occur if the Department of Education has notified school districts by May 1, 2021, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2021-2022. (This action applies only if a school district has not rejected a previous state property tax allocation.)	Section 903(a)
No later than May 31, 2021 May 17, 2021	School district deadline to adopt 2021-2022 proposed version of final budget and upload the signed Certification of Use document in the CFRS application.	Section 687(a)(1) (School Code)
June 5, 2021	School district deadline to submit copy of resolution (if adopted) rejecting 2021-2022 property tax allocation to Department of Education. (See May 31, 2021.)	Section 903(b)

Taxpayer Relief Act, SS Act 1 of 2006: Timeline for Events Related to 2021-2022 Budget Process

Date	Description	Section
June 10, 2021 (20 days prior to final budget adoption deadline)	School district deadline to make 2021-2022 proposed final budget available for public inspection on the General Fund Budget from the CFRS application.	Section 312(c)
June 20, 2021 (10 days prior to final budget adoption deadline)	School district deadline to offer public notice of its intent to adopt the 2021-2022 final budget.	Section 312(c) Section 687(a)(2)(i) (School Code)
June 30, 2021 (annual deadline)	School district deadline to adopt the 2021-2022 final budget. June 28, 2021 needs to be approved 30 days after Proposed Budget approved.	Section 312(a)
June 30, 2021 (annual deadline)	School district deadline to adopt a resolution implementing the homestead/farmstead exclusion. For school districts whose voters did not approve a local income tax for the purpose of providing homestead/farmstead exclusions, this only occurs if the Department of Education has notified school districts by May 1, 2021, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2021-2022.	Section 321(d), 342, 505(a)(4)
July 15, 2021 (annual deadline)	School district deadline to submit 2021-2022 final budget to Department of Education in the CFRS application.	Section 687(b) (School Code)
No later than August 4, 2021 (60 days after receipt of resolution)	Department of Education deadline to notify election officials of each county of the school districts in that county that have taken action to reject their 2021-2022 property tax relief allocation under Section 903(a). (See May 31, 2021.)	Section 904(b)
August 26, 2021	Department of Education pays school districts 50 percent of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2021, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2021-2022.	Section 505(b)
October 28, 2021	Department of Education pays school districts 50 percent of their state allocation of property tax reduction funding. This only occurs if the Secretary of the Budget certifies, by April 15, 2021, that there are enough funds in the Property Tax Relief Fund to make a distribution to school districts in 2021-2022.	Section 505(b)
December 1, 2021	Deadline for school districts to report to the Department of Community and Economic Development, tax enactments, repeals and changes to require withholding of a new tax, withholding at a new rate or to suspend withholding of such tax effective January 1, 2022.	Section 351(f)(2)

V. Items for Discussion

c. GSuite Enterprise - GovConnection

G Suite Enterprise for Education

A. Why are you requesting the service/needs?

Why: Google has developed an enterprise level suite of security, data features and enhanced learning tools that are only available with the enterprise for education version.

Need: While Google will continue with its free version of G Suite, new and advanced tools and applications for Education will only be available for the subscription model:

- Attendance tracking (available later this month)
- Breakout rooms. Split large classes into smaller groups for differentiated instruction.
- Q&A Polling. Engage students with polling and Q&A capabilities to share their voice.
- Larger Google Meets (100 vs 250 capacity). Needed for staff professional dev.
- Originality Reports. Unlimited plagiarism checking as well as student to student comparison.
- Additional Security and Admin Features

Suggested replacement: G Suite Enterprise for Education is the suggested upgrade from the free version of G Suite for Education.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes

- Gov. Connections - \$17,693.65 (\$21.19 per FTE)
- SHI - \$18,370.00 (\$22.00 per FTE)
- CDW-G - \$19,539.00 (\$23.40 per FTE)
- Amplified IT - \$20,040.00 (\$24.00 per FTE)

C. Procurement Method:

A request for quotes was sent to several vendors asking for pricing.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- No. It is being fully funded by Federal Grant Funds: ESSER (Cares Act).
- Fund 10:
 - ESSER acct =10-2690-650-986-00-000-000-8741

E. Selection of winning proposal

- Gov. Connections who offered the lowest price of \$17,693.65.00.

F. Other

N/A

GSuite Enterprise for Education Pricing

Vendor	Cost per FTE	Total Cost
Amplified IT	\$24.00	\$20,040.00
CDW-G	\$23.40	\$19,539.00
GovConnection	\$21.19	\$17,693.65
SHI	\$22.00	\$18,370.00



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to: SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Eric Hadler
Phone: 800-800-0019 ext. (610) 518-4162
Fax: (603) 683-1645
Email: eric.hadler@connection.com

25091024.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 10/2/2020
Valid Through: 11/1/2020
Account #: 6474148/K01193

Account Manager: Eric Brideau
Phone: (800) 800-0019 x75070 ext. (203) 257-3443
Fax: (603) 683-1284
Email: eric.brideau@connection.com

Customer Contact: Brian Borosh
Email: brian-borosh@esasd.net

Phone: (570) 424-8500 x10620
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 6474148 EAST STROUDSBURG AREA SCHOOL DISTRICT ACCOUNTS PAYABLE 50 VINE ST EAST STROUDSBURG, PA 18301 (570) 424-8500	AB#: 14906926 EAST STROUDSBURG AREA SCH DIST ITEC 50 VINE ST EAST STROUDSBURG, PA 18301 (570) 424-8500 x10620

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
		Small Pkg Ground Service Level	.00 lbs	NET 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	835	41166051	ENT-EDU-FDL-1US 12M-P	Acad. Gsuite Enterprise For EDU Annual FDL Promo Google G Suite	Google G Suite	\$ 21.19	\$ 17,693.65
Subtotal						\$	17,693.65
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax						\$	0.00
Total						\$	17,693.65

V. Items for Discussion

d. Cintas Agreement - \$964.22/week

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**thomas-mcintyre@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Tom McIntyre

Department *

Business Office

Building *

Administration Building

What service or item are you requesting? *

Uniform services

Why are you requesting the service or item? *

As part of the Support Contract, the District is to provide a laundered uniform for certain classifications.

Suggested Replacement: *

Cintas

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Annual costs were approximately \$75,000

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

We requested new pricing from the current vendor using the OMNIA (formally US Commodities) pricing structure.

What is the total cost of the purchase? *

\$964.22 per week \$50,139.44 annually

Procurement Method: *

Quote

Request for Proposal (RFP)

Bid

Other:

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

R-BB-019002

Which Fund will be charged? *

10 ▼

What account will be charged? *

This will be spread over several accounts.

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Our contract was ending as of December 2020, back in February we had a meeting to discuss the cost structure, they lowered our pricing then, and then provided us with the new pricing moving forward. We are locked into these prices until the contract expires October 31, 2023.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms



FACILITIES SOLUTIONS AGREEMENT

Location No. _____

Contract No. _____

Customer No. _____

Main Corporate Code → **New CC 13218**

Date: _____

Customer/Participating Agency: East Stroudsburg Area School District Phone: 570-424-8500 ext. 10101

Address: 50 Vine Street City: East Stroudsburg State: PA Zip: 18301

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
	See Addendum for Pricing	

• This agreement is effective as of this date from _____ to _____, with a term of 60 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).

- Name Emblem \$ N/A ea
- Customer Emblem \$ N/A ea
- COD Terms \$ N/A per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 35.00 per delivery.
- Make-Up charge \$ N/A per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$.15 per garment.
- Seasonal Sleeve Change \$ N/A per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ N/A
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ N/A per garment will be assessed for employee's size changed within 4 weeks of installation.
- Other _____

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Inventory	Unit Price
		See Addendum for Pricing			

*Indicated bundled items/services

/ _____ Initial and check box if Unilease. All Garments will be cleaned by customer
Date _____

/ _____ Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control
Date _____

/ _____ Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments
Date _____ direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

CUSTOMER:

Cintas Loc. No: 101 Please Sign Name _____

By: Tom Best Please Print Name _____

Title: Major Account Manager Please Print Title _____

Accepted-GM: _____ Email _____

Omnia Partners Public Sector Participating Public Agencies Terms

1. Participating Public Agencies: Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/publicsector>

Supplier General Service Terms Section

3. **Prices** Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. **Buyback of Non-Standard Garments** Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under-Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. **Service Guarantee:** Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
6. **Garments' Lack of Flame Retardant or Acid Resistant Features** Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
7. **Logo Mats** In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
8. **Adding Employees** Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
9. **Emblem Guarantee** Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
10. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
11. **Terminating Employees** Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
12. **Replacement** In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
13. **Indemnification** To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
14. **Additional Items:** Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree

that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.

If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.

If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.



Addendum

Name	Current Price	OMNIA Price	Inventory	Current Cost	OMNIA Weekly Cost
Facility Services					
x10198 3x10 Traffic Mat	\$6.75	\$6.75	1	\$6.75	\$6.75
x10196 3x5 Traffic Mat	\$4.75	\$2.04	2	\$9.50	\$4.08
x2160 Red Shop Towel	\$0.10	\$0.10	100	\$10.00	\$10.00
x2160 Red Shop Towel replacement	\$0.35	\$0.30	32	\$11.20	\$9.60
x2161 White Shop Towel	\$0.10	\$0.10	100	\$10.00	\$10.00
x2161 White Shop Towel replacement	\$0.35	\$0.30	10	\$3.50	\$3.00
x8004 Laundry Lock Up small	\$0.75	\$0.00	2	\$1.50	\$0.00
x8006 Laundry Lock Up large	\$0.75	\$0.00	1	\$0.75	\$0.00
x8000 Locker 8 Compartment	\$0.89	\$0.00	8	\$7.12	\$0.00
Uniform Services					
x270 Cargo Pant	\$0.34	\$0.33	783	\$266.22	\$258.39
x945 Comfort Work Pant	\$0.26	\$0.19	169	\$43.94	\$32.11
x383 Carhartt Work Pant	\$0.46	\$0.42	119	\$54.74	\$49.98
x388 Cargo Pant (Susan Fit)	\$0.34	\$0.33	46	\$15.64	\$15.18
x390 Comfort Pant (Susan Fit)	\$0.26	\$0.26	22	\$5.72	\$5.72
x370 Cargo Work Short	\$0.28	\$0.26	73	\$20.44	\$18.98
x380 Cargo Work Short (Susan Fit)	\$0.28	\$0.26	4	\$1.12	\$1.04
x935 Comfort Work Shirt	\$0.21	\$0.17	763	\$160.23	\$129.71
x259 Pro Knit Polo	\$0.24	\$0.23	382	\$91.68	\$87.86
x275 High Performance Polo	\$0.36	\$0.34	36	\$12.96	\$12.24
x273 High Image Work Shirt	\$0.36	\$0.25	20	\$7.20	\$5.00
x376 Carhartt Active Jacket	\$1.10	\$1.10	106	\$116.60	\$116.60
x970 Hip Length Jacket	\$1.05	\$0.40	1	\$1.05	\$0.40
Emblem Advantage	\$0.02	\$0.02	545	\$10.90	\$10.90
Prep Advantage	\$0.02	\$0.02	2524	\$50.48	\$50.48
Uniform Advantage	\$0.05	\$0.05	2524	\$126.20	\$126.20
Service Charge	\$10.50	\$0.00	1	\$10.50	\$0.00
				\$1,055.94	\$964.22

Weekly Savings: -\$91.72

V. Items for Discussion

e. Current Projects within the District

V. Items for Discussion

f. Bus Sanitation System – Rohrer Bus Service - \$348,180.00

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**dawn-rohrer@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Dawn Rohrer

Department *

Transportation

Building *

TLC

What service or item are you requesting? *

Bus Sanitizing System

Why are you requesting the service or item? *

Sanitize buses without risking drivers

Suggested Replacement: *

N/A

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost analysis not available. Only one company makes this product

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

\$145,380 without labor, \$348,180 with labor

What is the total cost of the purchase? *

\$145,380 w/o labor, \$348,180 w/labor

Procurement Method: *

Quote

Request for Proposal (RFP)

Bid

Other:

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

Transportation

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Only one vendor makes this system.

Any additional information you would like to provide.

Only one vender makes this system and just buying parts to put in is going to compromise the sanitation system.

This form was created inside of East Stroudsburg Area School District.



ROHRER **BUS SERVICE**

P.O. BOX 100, 1515 STATE ROAD, DUNCANNON, PA 17020-0100 (717) 957-4774 FAX (717) 957-4884

Ship To :
 East Stroudsburg S.D
 50 VINE STREET
 E. STROUDSBURG PA 18301

Invoice To :
 East Stroudsburg Area Sch
 Attn Business Manager
 50 Vine St
 East Stroudsburg PA 18301

Branch 01 - ROHRER BUS		
Date 10/08/2020	Time 8:48:07 (O)	Page 1
Account No. 7895	Phone No. 5704248500	Invoice No. 017728
Ship Via	Purchase Order	
Sales Tax Licence No. 76-45200-9	Federal Exemption No.	
		Salesperson SP

QUOTE EXPIRY DATE: 12/24/2020

DESCRIPTION

QUOTE ISSUED FOR THE INSTALLATION OF THE TRANSMIST
 SANITIZING SYSTEM IN TO APPROX. 130 BLUE BIRD PROPANE UNITS.

***** Segment 01 *****

Stock #: LOT ROHRER LOT MS #: LOT REPAIR
 Make: TH Model: C2
 Is to have the following work done

SUPPLY AND INSTALL TRANS-MIST SYSTEM

ADDITIONAL DESCRIPTION:

65 UNITS ON THIS LINE OF QUOTE

Part#	Description	Qty	Price	Amount
OSS TM10002	c2 dual pump	65	1116.00	72540.00
FRT	FREIGHT	1	150.00	150.00

Parts: 72690.00
 Labor: 101400.00
 Subtotal: 174090.00

Authorization: _____

***** Segment 02 *****

SUPPLY AND INSTALL TRANS-MIST SYSTEM

ADDITIONAL DESCRIPTION:

65 UNITS ON THIS LINE OF QUOTE

Part#	Description	Qty	Price	Amount
OSS TM10002	c2 dual pump	65	1116.00	72540.00
FRT	FREIGHT	1	150.00	150.00

Parts: 72690.00

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes or authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

- ALL RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE
- NO RETURNS ON ELECTRICAL PARTS
- 20% HANDLING CHARGE ON ALL RETURNED PARTS

RECEIVED BY: _____

ROHRER **BUS SERVICE**

P.O. BOX 100, 1515 STATE ROAD, DUNCANNON, PA 17020-0100 (717) 957-4774 FAX (717) 957-4884

Ship To :
 East Stroudsburg S.D
 50 VINE STREET
 E. STROUDSBURG PA 18301

Invoice To :
 East Stroudsburg Area Sch
 Attn Business Manager
 50 Vine St
 East Stroudsburg PA 18301

Branch 01 - ROHRER BUS		
Date 10/08/2020	Time 8:48:07 (O)	Page 2
Account No. 7895	Phone No. 5704248500	Invoice No. 017728
Ship Via	Purchase Order	
Sales Tax Licence No. 76-45200-9	Federal Exemption No.	
		Salesperson SP

QUOTE EXPIRY DATE: 12/24/2020

DESCRIPTION

Authorization: _____

Labor:	101400.00
Subtotal:	174090.00
Parts:	145380.00
Labor:	202800.00
TOTAL:	348180.00

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes or authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

- ALL RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE
- NO RETURNS ON ELECTRICAL PARTS
- 20% HANDLING CHARGE ON ALL RETURNED PARTS

RECEIVED BY: _____

V. Items for Discussion

g. Education Software

- a. Edpuzzle - \$12,540.00
- b. Screencastify - \$7,500.00
- c. Mote for Schools - \$11,700.00
- d. Nearpod - \$31,297.50

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**william-vitulli@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Bill Vitulli

Department *

C&I

Building *

District

What service or item are you requesting? *

Ed Puzzle

Why are you requesting the service or item? *

Presentation tool for Online learning during Pandemic

Suggested Replacement: *

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

Only vender that provides product

What is the total cost of the purchase? *

\$12,540

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

ESSERS

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

only available from 1 supplier

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.





PO BOX 446
 SAN FRANCISCO, CA 94104-0446
 UNITED STATES

Bill To Name	EAST STROUDSBURG AREA SD	Quote Number	00013910
Bill To	50 VINE ST	Created Date	8/9/2020
	EAST STROUDSBURG, PA 18301	Expiration Date	9/30/2020
	US	Prepared By	Kyleigh Griffin
Contact Name	Brian Borosh	Email	kyleigh@edpuzzle.com
Email	brian-borosh@esasd.net		

Product	Period	Sales Price	Quantity	Total Price
Pro District	1 year	\$12,540.00	1.00	\$12,540.00
Subtotal				\$12,540.00
Total Price				\$12,540.00
Grand Total				\$12,540.00

District-wide license at current rate || This quote will be honored for purchases made before the expiration date printed above || Questions? Email kyleigh@edpuzzle.com or call me at (707) 319-2959 between 9am-5pm PST.

FAQ's

Does Edpuzzle accept purchase orders?

Yes, we do! This quote can be used to generate a PO. If you need any other information or would prefer a credit card payment instead just let us know. We will get you set up with Pro within 24h of receiving the order.

What payment methods does Edpuzzle accept?

We accept credit card payments, checks, and direct deposits (wire transfers).

Can we use next year's funds this school year?

Yes! Send us your PO by June 30th and we can invoice you in July so that you can use next year's funds to purchase at this year's rates.

Terms & Conditions

(1) All spots from the license will expire at the end of the term, regardless utilization or use. (2) Each spot is assigned to one teacher and cannot be replaced by another teacher on a general basis. (3) The general rules of copyright and license ownership will apply in case of a teacher leaving the School or District, regarding the video-content he or she has generated. (4) For school/district wide agreements, the renewal price will increase by 8% upon every renewal. (5) This agreement will automatically renew at the end of each term for a further term of 1 year unless either party gives the other written notice of termination at least 30 days prior to the end of the relevant term.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**william-vitulli@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Vitulli

Department *

C&I

Building *

District

What service or item are you requesting? *

Screencastify

Why are you requesting the service or item? *

Presentation enhancement (videos) for pandemic

Suggested Replacement: *

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

Single provider

What is the total cost of the purchase? *

\$7,500

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

ESSERS

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

only one provider

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms



Invoice: 7960

Date: 10/7/2020

Screenecastify, LLC
227 W Monroe St Suite 5200
Chicago, IL 60606
sales@screenecastify.com

Diana Allison
East Stroudsburg Area School District
diana-allison@esasd.net



Quantity	Description	Unit Price	Total
1	Screenecastify Annual District License - Record	\$7,500.00	\$7,500.00

Tax:	N/A
Annual Total:	\$7,500.00

The Fine Print

This invoice is valid for 30 days. All quotes are in US dollars. Offline payments are accepted for orders of \$100 or more. If you're paying with purchase order, please submit this invoice to your procurement department and email the signed PO to sales@screenecastify.com. Access will be unlocked upon receipt of the signed PO.

What is Screenecastify?

Screenecastify is K-12's most popular video creation solution. Teachers, students and administrators in more than 70% of US school districts love using Screenecastify to incorporate video in lesson planning, instruction, professional development, assessments, and much, much more. We believe that video can improve equity and outcomes in every classroom, and are so glad you do too!

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email address (**william-vitulli@esasd.net**) was recorded on submission of this form.

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

Vitulli

Department *

C&I

Building *

District

What service or item are you requesting? *

Mote - app

Why are you requesting the service or item? *

allows teachers to make voice note comments on anything

Suggested Replacement: *

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

only one provider

What is the total cost of the purchase? *

\$11,700

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

ESSERS

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Only one provider

Any additional information you would like to provide.




This form was created inside of East Stroudsburg Area School District.

Google Forms

Upcoming invoice for \$11,700.00 [Preview](#)




Next invoice for subscription to Mote for Schools x 600 | Will be sent on Oct 18

Summary

Bill to	diana-allison@esasd.net 	Invoice number	3202C098-0001
Name	East Stroudsburg Area School District 	Date	Nov 16, 11:00 PM
Address	50 Vine St. East Stroudsburg, PA 18301 US 	Billing method	Send invoice
Phone number	No phone number		
Currency	USD - US Dollar		

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
OCT 18, 2020 - OCT 18, 2021			
Mote for Schools	600	\$39.00	\$23,400.00
		Subtotal	\$23,400.00
		Pioneer School Discount Tier #5 (50% off)	-\$11,700.00
		Total	\$11,700.00
		Amount due	\$11,700.00

Details

Will be created	Oct 18, 12:00 AM
Customer	diana-allison@esasd.net 
Subscription	Mote for Schools x 600 →
Payment methods	 

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

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FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

vitulli

Department *

C&I

Building *

district

What service or item are you requesting? *

Nearpod - presentation app

Why are you requesting the service or item? *

pandemic teacher needs for virtual presentation

Suggested Replacement: *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

n/a

What is the total cost of the purchase? *

\$ 31,297.50

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other:

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

What account will be charged? *

ESSERS

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.



Sales Order

Sales Order For:

Dr. William Vitulli
 EAST STROUDSBURG AREA SD
 50 VINE ST
 E STROUDSBURG, Pennsylvania 18301
 UNITED STATES

Nearpod Contact:

Krista Ray
 1855 Griffin Rd. Suite A-290
 Dania Beach, FL 33004

Service Start: 10/15/2020 **Service End:** 10/14/2021

Description	Quantity	Volume List Price	Discount	Total
Nearpod District License including access to the Nearpod Lesson Library featuring thousands of ready to run lessons.	6500 - Students	\$34,775.00	(\$3,477.50)	\$31,297.50
Webinar: Up to 2-hour session with a Nearpod Trainer for up to 50 participants.	4	\$1,800.00	(\$1,800.00)	\$0.00
			Total	(USD) \$31,297.50

Terms

This Sales Order is valid until: 10/30/2020
Service will run from 10/15/2020 until 10/14/2021, or from when customer is first provided access to the purchased service(s) for a length of time equal to the time between the Start Date and End Date, whichever is later. The agreed upon price for this timeframe is (USD) \$31,297.50.

Nearpod price quotes are confidential, unless disclosure is required by subpoena or state law. Education List Pricing is only available for PreK-12 Education customers. Please submit this price quote attachment with your Purchase Order. Tax-exempt customers should include their tax-exempt number on their Purchase Order.

This Sales Order covers the Nearpod and/or Flocabulary Services described herein and is governed by the Nearpod Terms and Conditions available online at: <https://nearpod.com/terms-conditions>, the Nearpod Privacy Policy available online at: <https://nearpod.com/privacy-policy>, the Flocabulary Terms of Use available online at: <https://flocabulary.com/terms-of-use/>, and the Flocabulary Privacy Policy available online at: <https://flocabulary.com/privacy-policy/>, as applicable.

Free Training Resources

Access to daily public webinars, on-demand webinars and how-to resources and videos can be accessed here: <http://nearpod.com/resources>

Our new, BETA Interactive Video feature & 1,000+ standards-aligned videos are included for the 1st year of your Nearpod Platform contract.

The customer is required to remit payment or provide a PO within 60 days of signing and/or accepting the Sales Order. By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Sales Order and any documents incorporated herein.

Purchase Order

Please provide PO#: _____

Credit Card

Please provide email address
secure payment link should be
sent to: _____

Exp: _____

Name on card: _____

Check, ACH or Wire

Name: _____

Signature: _____

Date: _____

Tax Exempt #: _____

Purchase Orders should be addressed to:

Nearpod, Inc
1855 Griffin Rd. Suite A-290
Dania Beach, FL 33004
Email: kristar@nearpod.com or FAX: +1 305-655-1999