



East Stroudsburg Area School District  
 Carl T. Secor Administration Center  
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 East Stroudsburg, PA 18301  
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 Assistant Superintendent for Curriculum  
 and Instruction Grades K-12

Mr. Brian Baddick,  
 Assistant Superintendent for Pupil  
 Services

Mr. Jeffrey S. Bader,  
 Chief Financial Officer

**Dr. William R. Riker**  
 Superintendent

### Participation of Students who are English Learners (ELs) and Teachers in Private Schools

The following private schools are located within the ESASD geographical boundaries:

Notre Dame Elementary School  
 60 Spangenburg Ave, E. Stroudsburg, PA 18301  
 Sister Mary Alice Kane, Principal

Notre Dame Jr./Sr. High School  
 60 Spangenburg Ave, E. Stroudsburg, PA 18301  
 Mr. Jeffrey Lyons, Principal

#### Procedures:

- The East Stroudsburg Area School District (ESASD) sends an annual letter to the nonpublic schools within its geographical boundaries requesting Home Language Surveys (HLS) for students enrolled in the nonpublic school that indicate a language other than English is spoken in the home.
- The private school registration paperwork includes HLS forms that are completed for each student upon enrollment in the private school.
- Copies of HLS forms that specify a language influence other than English, or an origin of birth other than USA, are faxed to ESASD, to the attention of the district's ESL teacher liaison (currently Janice Rodriguez at Resica Elementary School).
- District's ESL teacher liaison reviews the HLS forms and collaborates with the private school to obtain any necessary parent contact information.
- District's ESL teacher liaison contacts parent/guardian to complete the English Learner Identification Procedure (parent questionnaire) to determine if formal screening of the student is indicated.
- If potential qualifying students are identified:
  - Students will be assessed using the state required assessment (WIDA Screener) to identify level of English language proficiency and instructional needs.
  - Students will be included in the district's Title III application to determine equitable share allocation for following school year.
  - Meaningful consultation will take place between the district and nonpublic school(s) to determine scope of services and/or resources to be provided.
  - District's ESL teacher liaison will collaborate with nonpublic teacher(s) on best practices to support EL student(s).
  - Parents/guardians of nonpublic EL students will be invited to attend ESASD's Adult ESL Literacy program.

## **Participation of Students who are English Learners (ELs) and Teachers in Private Schools**

- ESASD Director of Federal Programs will monitor the provision of services to nonpublic students, and evaluate the success of the Title III services, through direct consultation with nonpublic administrators and teachers, and the district's ESL teacher liaison, and review of student academic data if applicable.
- If no qualifying students are identified at start of school year:
  - Nonpublic schools will forward HLS of any newly enrolled students throughout the year that indicate a language influence other than English, or an origin of birth other than USA, to district's ESL teacher liaison, who will then follow the guidelines above.
  - District ESL teacher liaison will provide nonpublic school administrators with information regarding ESASD's Adult ESL Literacy program, which they may share with any nonpublic parents they feel might benefit from the program.

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