

**Monthly Counseling Calendar**  
**Middle Smithfield**

<b><u>July</u></b>	<b><u>January</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Early Intervention ERs/Meetings</li> <li>• Transfer IEP Meetings/Paperwork</li> <li>• Chapter 15 paperwork</li> <li>• Gifted Screenings</li> <li>• Meetings with parents</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Kindergarten Screenings</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision) in relation to EI/Transfer students</li> <li>• Grouping Cards</li> <li>• Consultation with District/IU Staff</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• K-5 DIBELS</li> <li>• MAP Testing (2-5)</li> <li>• Enrichment and Intervention (K-5)</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Chapter 15 Meetings &amp; Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> </ul>

	<ul style="list-style-type: none"> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consult with District/IU Staff</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Coordination of Career Day</li> <li>• Individualized Career Lesson Planning</li> <li>• Coordination of Career Cruising</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview)</li> <li>• Career/MCTI Visit/Military Visit Days</li> <li>• Interest Inventory (4<sup>th</sup> and 5<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Coordination of Career Days</li> <li>• Career Lesson Planning</li> <li>• Staff Consultation</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step Lesson Prep</li> <li>• Bullying Prevention Lesson Prep</li> <li>• Bully Prevention Week/Month Prep</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> <li>• Bullying Prevention Lessons</li> <li>• Cyber Bullying/Internet Safety Presentation (K-5)</li> </ul>

<ul style="list-style-type: none"> <li>• Parent Contacts</li> <li>• Crisis Intervention</li> <li>• SWPBS Team Member</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Consultation with District/IU Staff</li> <li>• <b>Bullying Parent Newsletter</b></li> <li>• Bullying Prevention Staff Development prep</li> </ul>	<ul style="list-style-type: none"> <li>• CST</li> <li>• RTII</li> <li>• Small counseling groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME Coordination</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Consultations with Provider 50 personnel</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>
<b><u>August</u></b>	<b><u>February</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> </ul>

<ul style="list-style-type: none"> <li>• Early intervention ERs/Meetings</li> <li>• Transfer IEP Meetings/Paperwork</li> <li>• EI Meetings</li> <li>• Chapter 15 Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• MDT Meetings</li> <li>• Parent Contacts</li> <li>• Kindergarten Screenings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Kindergarten and New Student Orientation</li> <li>• Consultation with District/IU Staff</li> <li>• Classroom Assignments/Grouping Cards</li> <li>• Provide Special Ed. Services information to teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Enrichment and Intervention (K-5)</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Early Intervention Meetings</li> <li>• Chapter 15 Meetings/Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e.</li> </ul>
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	<p>psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</p> <ul style="list-style-type: none"> <li>• Consult with District/IU Staff</li> <li>• Coordination of OLSAT</li> <li>• PSSA Boot Camp Team Member</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Coordination of Career Day</li> <li>• Individualized Career Lesson Planning</li> <li>• Coordination of Career Cruising</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview)</li> <li>• CareerMCTI visit/Military Days Coordination</li> <li>• Interest Inventory (4<sup>th</sup> and 5<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Career Lesson Planning</li> <li>• Staff Consultation</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step Lesson Prep</li> <li>• Bullying Prevention Week/Month Prep</li> <li>• Bullying Prevention Staff Development Prep</li> <li>• Bullying Prevention Parent training Prep</li> <li>• Bullying Parent Newsletter Prep</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> <li>• Bullying Prevention</li> <li>• CST</li> <li>• RTII</li> <li>• Small counseling groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> </ul>

<ul style="list-style-type: none"> <li>• Coordinate Project FAME</li> <li>• Crisis Intervention/Team Meetings</li> <li>• Create CICO List</li> <li>• Provider 50 meetings/Consultation</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Project FAME</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• Crisis intervention</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Coordinate Project FAME</li> <li>• Consultations with Provider 50 personnel</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>
<b><u>September</u></b>	<b><u>March</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS Team Member</li> <li>• K-5 DIBELS</li> <li>• MAP Testing (2-5)</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• PSSA Field Test Proctoring (3-5)</li> <li>• OLSAT Preparation (2)</li> </ul>

<ul style="list-style-type: none"> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• IEP Meetings</li> <li>• Transfer IEP Paperwork/Meetings</li> <li>• Chapter 15 Paperwork/Meetings</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• MDT Meetings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consultation with District/IU Staff</li> </ul>	<ul style="list-style-type: none"> <li>• PSSA Boot Camp (3-5) Activities Preparation/Planning</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Chapter 15 Meetings &amp; Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> </ul>
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<ul style="list-style-type: none"> <li>• Open House</li> </ul>	<ul style="list-style-type: none"> <li>• Consult with District/IU Staff</li> <li>• PSSA Administrator Trainings</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5) (Paws in Jobland, vacareerview)</li> <li>• Interest Inventory (4<sup>th</sup> grade)/Career Cruisin</li> <li>• Individual Counseling</li> <li>• Supplying JA kits to teachers</li> <li>• Coordination of Career Day</li> <li>• Career Lesson Planning</li> <li>• Career Presentation Coordination</li> <li>• Staff Consultation</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5) (Paws in Jobland, vacareerview) Career Days/MCTI/Military visit Preparation</li> <li>• Interest Inventory (4<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Career Lesson Planning</li> <li>• Staff Consultation</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS Team Member</li> <li>• Second Step</li> <li>• Bullying Prevention Week/Month Prep</li> <li>• Bullying Prevention Staff Development</li> <li>• Bullying Prevention Parent training Prep</li> <li>• Cyber Bullying/Internet Safety Presentation (K-5) Prep</li> <li>• CST</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS Team Member</li> <li>• Second Step</li> <li>• Bullying Prevention</li> <li>• CST</li> <li>• RTII</li> <li>• Small counseling groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME</li> <li>• FBA</li> </ul>



<ul style="list-style-type: none"> <li>• RTII</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Informal new student orientation/transitioning</li> <li>• Consultations with Provider 50 personnel</li> <li>• Discipline</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>	<ul style="list-style-type: none"> <li>• Crisis intervention</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Coordinate Project FAME</li> <li>• Consultations with Provider 50 personnel</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>
<b><u>October</u></b>	<b><u>April</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> </ul>

<ul style="list-style-type: none"> <li>• K-5 DIBELS</li> <li>• MAP Testing (2-5)</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• IEP Meetings</li> <li>• Transfer IEP Paperwork/Meetings</li> <li>• Chapter 15 Paperwork/Meetings</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• MDT Meetings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L,</li> </ul>	<ul style="list-style-type: none"> <li>• PSSA Proctoring (3-5)</li> <li>• OLSAT Proctoring (2)</li> <li>• Enrichment and Intervention (K-5)</li> <li>• PSSA Boot Camp (3-5) Activities</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Early Intervention ER's/Paperwork</li> <li>• Early Intervention Transfer IEP's</li> <li>• Chapter 15 Meetings/Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Retention Meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> </ul>
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<p>audiology, hearing, vision)</p> <ul style="list-style-type: none"> <li>• Consult with district and IU staff</li> </ul>	<ul style="list-style-type: none"> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consult with District/IU Staff</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5(Paws in Jobland, vacareerview)</li> <li>• Career Days</li> <li>• Interest Inventory (4<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Career Lesson Planning</li> <li>• Presentation Coordination</li> <li>• Staff Consultation</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview)</li> <li>• Career Day/MCTI/Military visit Preparation</li> <li>• Interest Inventory (4<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Career Lesson Planning</li> <li>• Staff Consultation</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> <li>• Bullying Prevention Week/Month Lessons</li> <li>• Cyber Bullying/Internet Safety</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> <li>• CST</li> <li>• RTII</li> </ul>

<p>Presentation (K-5)</p> <ul style="list-style-type: none"> <li>• Parent Presentation on Bullying Awareness Prep</li> <li>• Bullying Parent Newsletter Distribution</li> <li>• CST</li> <li>• RTII</li> <li>• Small counseling groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Consultations with Provider 50 personnel</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Small Counseling Groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Consultations with Provider 50 personnel</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>
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<ul style="list-style-type: none"> <li>• <b>Bus Duty</b></li> </ul>	
<b><u>November</u></b>	<b><u>May</u></b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings/Paperwork</li> <li>• Transfer IEP Meetings/Paperwork</li> <li>• Chapter 15 Meetings/Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L,</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• K-5 DIBELS</li> <li>• MAP Testing (2-5)</li> <li>• OLSAT Results/Distribution Meeting</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• Early Intervention ERs/Paperwork</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Chapter 15 Meetings &amp; Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Retention Meetings</li> <li>• Kindergarten Screenings</li> <li>• Intake Meetings for Alternative Placement</li> </ul>

<p>audiology, hearing, vision)</p> <ul style="list-style-type: none"> <li>• Consult with District/IU Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consult with District/IU Staff</li> <li>• Grouping Cards</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview)</li> <li>• Career Days</li> <li>• Interest Inventory (4<sup>th</sup> and 5<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Coordination of Career Day</li> <li>• Career Lesson Planning</li> <li>• Consultation with District Staff</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview)</li> <li>• Career/MCTI/Military Visit Days</li> <li>• Interest Inventory (4<sup>th</sup> and 5<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Coordination of Career Day</li> <li>• Career Lesson Planning</li> <li>• Consultation with District Staff</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• Second Step</li> </ul>

<ul style="list-style-type: none"> <li>• Bullying Prevention Lessons</li> <li>• Parent Presentation on Bullying Awareness</li> <li>• CST</li> <li>• RTII</li> <li>• Small Counseling Group Planning</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME Consultation/Coordination</li> <li>• Crisis Intervention</li> <li>• FBA</li> <li>• CICO</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Parent Teacher Conferences</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Consultations with Provider 50</li> </ul>	<ul style="list-style-type: none"> <li>• CST</li> <li>• RTII</li> <li>• Small counseling groups</li> <li>• Conflict Resolution/Peer Mediation</li> <li>• Grade Level PLC meetings</li> <li>• Project FAME</li> <li>• FBA</li> <li>• Crisis intervention</li> <li>• Individual counseling</li> <li>• Provider 50 meetings</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Crisis Team Meetings</li> <li>• Parent Contacts</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Teacher consultation for behavior concerns/plans</li> <li>• Consultations with Provider 50 personnel</li> <li>• SWPBS Team Member</li> <li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li> <li>• Bus Duty</li> <li>• Transition Meetings (5<sup>th</sup> to 6<sup>th</sup>)</li> </ul>
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<p>personnel</p> <ul style="list-style-type: none"> <li>• Entering CICO data</li> <li>• Discipline</li> <li>• Lesson Planning Classroom Guidance Lessons</li> <li>• Bus Duty</li> </ul>	<p>Grade)</p>
<p style="text-align: center;"><b>December</b></p>	<p style="text-align: center;"><b>June</b></p>
<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings/Paperwork</li> <li>• Chapter 15 Meetings/Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>• SWPBS</li> <li>• RTII Meetings</li> <li>• CST</li> <li>• Grade Level PLC Meetings</li> <li>• FBA</li> <li>• Early Intervention ERs/Paperwork</li> <li>• MDT/IEP Meetings &amp; Paperwork</li> <li>• Transfer IEP Meetings &amp; Paperwork</li> <li>• Chapter 15 Meetings &amp; Paperwork</li> <li>• Meetings with parents</li> <li>• Gifted screenings</li> <li>• Psychiatric Evaluation</li> <li>• Staffings/Parent Meetings</li> <li>• Parent Contacts</li> <li>• Retention Meetings</li> <li>• Kindergarten Screenings</li> </ul>



<ul style="list-style-type: none"> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consult with District/IU Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Intake Meetings for Alternative Placement</li> <li>• Individual Counseling</li> <li>• Maintain student records</li> <li>• Special Ed. Paperwork</li> <li>• Scheduling Special Ed. Meetings</li> <li>• Teacher consultation for academic concerns</li> <li>• Liaison for IU special services (i.e. psychiatric eval, PT, OT, S/L, audiology, hearing, vision)</li> <li>• Consult with District/IU Staff</li> <li>• Grouping Cards</li> <li>• Transition Meetings (5<sup>th</sup>-6<sup>th</sup> Grade)</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>• Achieve 3000 (3-5)</li> <li>• Individualized Career Lessons (K-5 (Paws in Jobland, vacareerview))</li> <li>• Career Days</li> <li>• Interest Inventory (4<sup>th</sup> grade)/Career Cruising</li> <li>• Individual Counseling</li> <li>• Coordination of Career Days</li> <li>• Career Lesson Planning</li> <li>• Presentation Coordination</li> <li>• Staff Consultation</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>• Individual Counseling</li> <li>• Staff Consultation</li> <li>• Career Cruising Preparation</li> </ul>

Personal/Social:

- SWPBS
- Second Step
- Bullying Prevention
- Cyber Bullying/Internet Safety Presentation (K-5)
- CST
- RTII
- Small counseling groups
- Conflict Resolution/Peer Mediation
- Grade Level PLC meetings
- Project FAME
- Crisis Intervention
- FBA
- Individual counseling
- Provider 50 meetings
- Intake Meetings for Alternative Placement
- Crisis Team Meetings
- Parent Contacts
- Psychiatric Evaluation
- Staffings/Parent Meetings
- Teacher consultation for behavior concerns/plans
- Coordinate Project FAME

Personal/Social:

- SWPBS
- CST
- RTII
- Conflict Resolution/Peer Mediation
- Grade Level PLC meetings
- FBA
- Crisis Intervention
- Individual counseling
- Provider 50 meetings
- Intake Meetings for Alternative Placement
- Crisis Team Meetings
- Parent Contacts
- Psychiatric Evaluation
- Staffings/Parent Meetings
- Teacher consultation for behavior concerns/plans
- Consultations with Provider 50 personnel
- Bus Duty

<ul style="list-style-type: none"><li>• Consultations with Provider 50 personnel</li><li>• Lesson Planning for Small Groups and Classroom Guidance Lessons</li><li>• Bus Duty</li></ul>	
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